

PUBLIC LIBRARY STATISTICS 2013-14 ACTUALS AND 2014-15 ESTIMATES

Section 1 - Service Points Open to the Public at 31 March 2014

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Only include figures in this return from service points you have identified as being under your statutory control on the previous page.

[NB. Information relating to numbers of Service Points and Opening hours will be calculated from the 'Service Points' tab.]

[To go to 'Service Points Tab' Click here](#)

A Δ after a question denotes that there has been a change from last year's questionnaire. For further details see the changes tab.

Static Service Points Open:		Number	
1	60+	1	1
2	55 - 59	0	2
3	50 - 54	5	3
4	45 - 49	4	4
5	40 - 44	4	5
6	35 - 39	4	6
7	30 - 34	0	7
8	25 - 29	3	8
9	20 - 24	4	9
10	15 - 19	10	10
11	10 - 14	13	11
12	Mobile Libraries Open Over 10	3	12
13	Static and Mobile Libraries Open Under 10	3	13
14	Total	54	14

Busiest Service Point in 2013-14 in terms of issues per annum

15 (a) Name / Town 15 b) No. of issues per annum 16

Busiest Service Point in 2013-14 in terms of visits per annum

16 (a) Name / Town 17 (b) No. of visits per annum 18

Number of Electronic Workstations

Please refer to guidance notes for the following questions.

17	Number of devices with libraries catalogue, Internet access and OPACs at 31 March 2014	288	19
18	Number of hours available for use of and access to the internet from 1 April 2013 to 31 March 2014	474,867	20
19	Number of hours recorded for use of and access to the internet from 1 April 2013 to 31 March 2014	203,040	21

**Total Number
of Terminals for
Public or Joint
Use with Staff**

Memorandum

20 Number of Service Points that have a public access Wi-Fi network available as at 31 March 2014 22

			Number of Volumes
21	Total book stock at 1 April 2013	*Taken from last year's return, please overwrite if incorrect	572,366 ²³
<u>Book Stock at 31 March 2014</u>			Number of Volumes
22	Reference Books (including children's)		35,642 ²⁴
	Lending stock (including on loan and available)		
23		- Adult Fiction	188,943 ²⁵
24		- Adult Non-fiction	89,526 ²⁶
25		- Children's Fiction	120,410 ²⁷
26		- Children's Non-fiction	94,972 ²⁸
27	Total Lending Stock	(Sum of cells 25 to 28)	493,851 ²⁹
28	Reserve Stock and Unallocated		6,500 ³⁰
29	Total Book Stock at 31 March 2014	(Sum of cells 24, 29 and 30)	535,993 ³¹
<u>Book Acquisitions</u>			Number of Volumes
30	Reference Books (including children's)		3,280 ³²
31	Stock for Loan	- Adult Fiction	40,574 ³³
32		- Adult Non-fiction	10,254 ³⁴
33		- Children's Fiction	22,254 ³⁵
34		- Children's Non-fiction	7,447 ³⁶
35	Total Lending Stock	(Sum of cells 33 to 36)	80,529 ³⁷
36	Total Book Acquisitions During 2013-14	(Sum of cells 32 and 37)	83,809 ³⁸

<u>Audio, Visual, Electronic & Other Stock at 31 March 2014</u>		Number of Items
37	For Reference (CD-ROMs, Multi-media, Software, etc.)	0 39
	Lending Stock (including on loan and available)	
38	Sound Recordings - Music	3 40
39	Sound Recordings - Adult Talking Books	16,793 41
40	Sound Recordings - Children's Talking Books	4,679 42
41	Video and DVDs	4,157 43
42	Multi-media and Open Learning Packs (including language packs) CD-ROMs, software etc.	△ 59 44
43	Electronic Products - E-books & E-magazines	187 45
44	Electronic Products - E-audio	0 46
45	Electronic Products - E-audiovisuals	0 47
46	Total Lending Stock (Sum of cells 40 to 47)	25,878 48
47	Reserve Stock and Unallocated	0 49
48	Total Audio-Visual Stock at 31 March 2014 (Sum of cells 39, 48 and 49)	25,878 50
<u>Audio, Visual, Electronic & Other Acquisitions During 2013-14</u>		Number of Items
49	For Reference (CD-ROMs, Multi-media, Software, etc.)	0 51
	For Loan	
50	Sound Recordings - Music	0 52
51	Sound Recordings - Adult Talking Books	1,472 53
52	Sound Recordings - Children's Talking Books	488 54
53	Video and DVDs	539 55
54	Multi-media and Open Learning Packs (including language packs) CD-ROMs, software etc.	△ 0 56
55	Electronic Products - E-books & E-magazines	187 57
56	Electronic Products - E-audio	0 58
57	Electronic Products - E-audiovisuals	0 59
58	Total Lending Stock (Sum of cells 52 to 59)	2,686 60
59	Total Audio, Visual, Electronic & Other Acquisitions (Sum of cells 51 and 60)	2,686 61

Section 4 - Numbers of Staff

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In Post

(FTE to 1 decimal place)

60	Number of Staff in post at 31 March 2014		
	Professional Staff		21.4 62
61	All Other Paid Staff		148.3 63
62	Total Staff	(Sum of cells 60 and 61)	169.7 64

Section 5 - Volunteers

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Volunteers

63	Number of volunteers in 2013-14		.. 65
64	Annual total number of volunteer hours in 2013-14		.. 66

Section 6 - Annual Issues

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Book Issues

Units

65	Books - Adult Fiction		848,027 67
66	Books - Adult Non-fiction		244,592 68
67	Books - Children's Fiction		503,888 69
68	Books - Children's Non-fiction		142,418 70
69	Total Book Issues	(Sum of cells 65 to 68)	1,738,925 71

Audio, Visual, Electronic & Other Issues

70	Sound Recordings - Music		20 72
71	Sound Recordings - Adult Talking Books		70,637 73
72	Sound Recordings - Children's Talking Books		15,355 74
73	Video (including film) and DVDs		12,712 75
74	Multi-media and Open Learning Packs (including language packs) CD-ROMs, software etc.	△	91 76
75	Electronic Products - E-books & E-magazines		1,667 77
76	Electronic Products - E-audio		0 78
77	Electronic Products - E-audiovisuals		0 79
78	Total Audio, Visual, Electronic & Other Issues	(Sum of cells 70 to 77)	100,482 80

Section 7 - Request Service

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Units

79	Number of requests for specific items (annual total)		130,269 81
80	Memorandum: Number of requests of which are online / other electronic		39,451 82
	Book Request Service		(%)
81	Percentage of requested books supplied within 7 days (to nearest whole percent)		46% 83
82	Percentage of requested books supplied within 15 days (cumulative i.e. inclusive of percentage at Cell 83)		70% 84
83	Percentage of requested books supplied within 30 days (cumulative i.e. inclusive of percentage at Cell 84)		82% 85

Section 8 - Memorandum: Enquiries

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		Units
84	Number of enquiries (annual total)	356,041 ⁸⁶
85	Memorandum: Number of enquiries of which are online / other electronic	6,861 ⁸⁷
86	Authorities may if they wish, base their figure for enquiries on a larger statistical sample than the one suggested by CIPFA. Please select a category from those listed below which describes the method you have used (please select from drop down menu).	Several Sample Weeks ⁸⁸

Section 9 - Library Users

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		Number
87	Active Borrowers Number of Active Borrowers in 2013-14	55,062 ⁸⁹
88	Housebound Readers Number of Housebound Readers in 2013-14	338 ⁹⁰
89	Visits Number of physical visits to library premises for library purposes (annual total)	1,605,537 ⁹¹
It will be necessary to estimate visits to library premises for non-library purposes for authorities who have multi-service outlets. It would be appreciated if authorities could enter '0' if they have no multi-service outlets and either make an estimate of non-library visits or enter '..' if there are such service points.		
90	Number of physical visits to library premises for non-library purposes (annual total)	.. ⁹²
91	Authorities may if they wish, base their figure for visits on a larger statistical sample than the one suggested by CIPFA. Please select a category from those listed below which describes the method you have used (please select from drop down menu).	Full Count ⁹³
92	Number of service points with electronic counters	47 ⁹⁴
93	Virtual Visits Estimated number of visits to the network resource (website) in 2013-14	118,368 ⁹⁵

Section 10 - Inter Library Loans for The Year (Excluding those for Agency Services)

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		Number
94	Inter Library Loans supplied to other libraries	57 ⁹⁶
95	Inter Library Loans received from other libraries	325 ⁹⁷

PLEASE COMPLETE ON A NON IAS 19 (PREVIOUSLY FRS 17) ACCOUNTING BASISA Δ after a question denotes that there has been a change from last year's questionnaire. For further details see the changes tab.

NOTE: To include New Opportunities Fund

		2013-14 Outturn	2014-15 Estimates
		£	£
Revenue Expenditure (Excluding Capital Charges - See Cell 139 & 147)			
96	Employees	6,318,031 ⁹⁸	4,586,760 ¹³⁷
97	Premises	1,095,065 ⁹⁹	611,394 ¹³⁸
Supplies and Services			
Books & Pamphlets (Enter here the amount spent in 2013-14 to purchase books & pamphlets for your libraries).			
98	- Reference (including Children's)	13,611 #	
99	- Adult Fiction	275,620 #	
100	- Adult Non-fiction	73,974 #	
101	- Children's Fiction	100,774 #	
102	- Children's Non-fiction	41,194 #	
103	Newspapers, Periodicals and Magazines	9 #	
104	Sound Recordings - Music	0 #	
105	Sound Recordings - Adult Talking Books	41,450 #	
106	Sound Recordings - Children's Talking Books	2,243 #	
107	DVDs	7,912 #	
108	Multi-media, Open Learning Packs , CD-ROMs, Software etc.	23,063 #	
109	Electronic Products - E-books & E-magazines	0 #	
110	Electronic Products - E-audio	0 #	
111	Electronic Products - E-audiovisuals	0 #	
112	Electronic Products - Subscriptions	0 #	
113	On-line / Electronic (Internet etc.)	0 #	
114	Other Library acquisitions	0 #	
115	(please specify) 0		
116	Bookbinding	6,667 #	
117	Total Expenditure on Materials (Sum of Cells 103 to 120)	586,517 #	646,450 ¹³⁹
118	Computing Costs (Non-financial)	92,610 #	
119	Other Supplies and Services	386,214 #	
120	Transport	102,936 #	
121	Third Party Payments	12,741 #	
122	Support Services Costs (Not applicable in Northern Ireland)	799,320 #	
123	Other Expenditure (Estimates only - this should include Computing Costs, Other Supplies and Services, Transport, Third Party Payments and Support Services Costs)		856,257 ¹⁴⁰
124	Total Revenue Expenditure (Sum of Cells 98, 99 and 118 to 123 : Cells 137 to 140)	9,393,433 #	6,700,861 ¹⁴¹
Revenue Income			
125	Overdue Charges	37,814 #	
126	Reservation Fees	1,792 #	
127	Lettings	16,163 #	
128	Hire of Audio and Visual Materials	10,228 #	
129	Electronic Revenue	0 #	
130	Specific Grants	28,750 #	
131	Provision of Library Services to other Local Authorities	0 #	
132	Miscellaneous - Receipts from the public (including photocopying)	186,160 #	
133	Miscellaneous - Corporate Income	0 #	
134	Total Revenue Income (Sum of Cells 125 to 133)	280,907 #	180,747 ¹⁴²
135	Net Expenditure (Cell 124 minus Cell 134: Cell 141 minus Cell 142)	9,112,526 #	6,520,114 ¹⁴³
136	Capital charges (Not to be included in Net Expenditure)	-463,296 #	1,042,753 ¹⁴⁴

Section 12 - Supplementary Financial Information

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Capital Expenditure (Excluding Agency Services)

2013-14 Outturn

£

137	New Buildings		0	145
138	Refurbishment of premises		240,611	146
139	IT Investment, Networks etc.		0	147
140	Books and pamphlets		0	148
141	Other Library Materials		0	149
142	Other Capital Expenditure (please specify)	Display equipment	3,852	150
143	Total Capital Expenditure	(Sum of cells 145 to 150)	244,463	151

Section 13 - Memorandum: Public Libraries User Survey

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Please tick this box if you wish CIPFA to source this data from the CIPFA PLUS survey. Please do not use data pre-2010-11.

Public Library User Survey (PLUS) Questions

	Adult	Children
144	Year Survey was undertaken	152
	Year <input type="text"/> ..	<input type="text"/> ..
		%
145	% over 16, who think that Library opening hours are 'very good' or 'good'.	<input type="text"/> .. 154
146	% over 16, who think the library is 'very good' or 'good'.	<input type="text"/> .. 155
147	% over 16, who think the choice of books is 'very good' or 'good'.	<input type="text"/> .. 156
148	Under 16 who think the library is 'good' (average score out of 10)	<input type="text"/> .. 157

If the above data is not sourced from the CIPFA PLUS surveys, please indicate the methodological approach used in the space provided below (see 'Notes' for further guidance).

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PROVISION OF LIBRARY SERVICES TO OTHER LOCAL AUTHORITIES

In exactly the same way that Agency Services are excluded from the main body of the return, the answers to all questions in the survey form should wherever possible exclude details of services provided to other authorities. Please use the space below to identify any special circumstances which apply.

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Section 14 - Other Libraries not included under Section 1

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This memorandum section is to show any other library that does not fit under the CIPFA definition of a service point. It is meant to show what additional benefits a library authority has to offer other than the traditional service point/services.

Please note that any related statistics (i.e. visitor numbers, book issues etc. are not to be included anywhere else in the CIPFA statistics.

Please list number of local service points, partnerships or/and other libraries in the box provided below:

..

Section 15 - Other Comments

If you have any further comments or clarifications please use the below space:

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